



Boulder Creek Business Association
General Meeting Minutes
 Wednesday, January 4th, 2017 6:00pm
 IOOF

Board members in attendance: Chris, Karen, Tamara, Doris, Jeff, Janet, and Nancy
Not in attendance: Julie and Justin

1. **Call Meeting to order** VP Chris ran the meeting in Justin's absence and called the meeting to order at 6:09 PM.
2. **Introductions** In addition to the Board, Andrea Staples and Sher LeClear were in attendance.
3. **Additions to Agenda**

Chris had an addition to the agenda regarding the tree and stump removal from the downtown tree wells. The BCBA is responsible for the maintenance of the tree well plantings and the repair of the sidewalks that those trees may have caused.

-Nancy made a motion that the BCBA approve payment up to \$400 to have the tree in front of BC Liquor removed by A-Team Tree Service. Seconded by Tamara and approved unanimously by the Board members present.

-Nancy made a motion that the BCBA approve a total payment of up to \$500 to have 3 stumps removed from the tree wells in the downtown which include the ones in front of the Liquor Store, Lone Wolf and the Locatelli Barn. Seconded by Jeff and approved unanimously by the Board members present. This motion supersedes the previous \$250 motion approved for the Lone Wolf stump removal from the 11-21-16 Board meeting.

-Chris will check to be sure there are no other stumps that need removal from the downtown tree wells.

-The 2017 Board members in attendance signed thank you cards for our past Board members Abby and Ann Marie, to show appreciation for their many years of service to the BCBA. Justin had expressed this sentiment of the Board's gratitude for their service to the attendees at the December Mixer when the 2017 election occurred but neither of the former Board members were able to be in attendance that evening.

4. **Approval of the minutes from 11-2-2016** The minutes were approved as submitted.
5. **Treasurer's report**

BCBA (Checking)	\$20,026.84	CD	\$3,274.09
BCBA Savings (CanPaign)	\$1841.35	CD	\$3,274.07
Business (Savings)	\$3,159.87	CD	\$3,266.04
Paypal	\$343.41		

\$25,381.48

Total BCBA funds in Bank: \$35,185.67

- Doris reported her name is not on the accounts yet but she is working with Karen and Liberty Bank.*
- Doris reported that Ann Marie has not yet sent in a letter to the bank asking to be removed from the BCBA account.*
- Doris reported working to categorize each item to specific BCBA events and handed out event expense sheets for each event. Board members were asked to look these over prior to the budget meeting scheduled for the next Board meeting.*
- Doris was able to obtain QuickBooks On Line at a cost of only \$5 per month to the BCBA.*
- Doris asked to have a Quick Books tutorial at the end of the next Board meeting for those Board members who are interested in learning.*

-Doris will make a payment of \$120 to the IOOF for the 6 BCBA General meetings that will be held at the IOOF in 2017.

6. Committee reports:

a) Website/ Facebook update *Julie not in attendance for Facebook report. Nancy reported that she has been updating the BCBA website and still needs some Board photos and bios. She is waiting to hear back from Iverson regarding when they will be able to update the website.*

b) Membership

- Janet reported the email 2017 membership renewal request went out with the Update.*
- Justin is planning on sending out a separate Membership renewal email on Mail Chimp.*
- Follow up mailings will be sent out to the members who don't respond to the membership email.*
- Board members, like last year, may have the enhanced membership for the basic membership price.*

c) Merchant of the Month

Julie will be contacted regarding the January Merchant of the Month.

d) Installation Dinner

- Nancy is working on the Installation dinner letters.*
- Installation committee meetings will be on Tuesday's at 1:30 PM at the Currier house. The first meeting is January 10th.*

7. Discussion of ideas for 2017 BCBA events and projects

Traffic calming

- Have traffic calming radar devices at each end of town and on 236 to improve safety in town.*
- Flashing pedestrian signs at crosswalks (like in Ben Lomond).*
- Funding may be available for traffic calming with the passing of Measure D. **Justin will be asked to contact Supervisor McPherson's office to learn the procedure to try to obtain funding.***

On-line petitions

- Learn how to set up on-line petition to help determine public interest in future projects.*

Historic sign project

- Tamara discussed the historic sign project and is still waiting for pricing.*

8. Next Board Meeting January 11th at 12:00pm BC Pizza & Pub

**9. Next Mixer February 1st Hosted by Art Lab
 Showcase Business: TBD**

10. Adjournment

The meeting was adjourned at 7:07 PM.

Respectfully submitted by Janet Coit BCBA Secretary

Our Mission Statement: The purpose of the BCBA is to maintain a healthy economic and cultural environment in this small mountain town, by promoting a cohesive bond between the various organizations representing the valley population and business, with a positive sense of community while respecting and embracing the diversity of each individual.