



Boulder Creek Business Association

General Meeting

Agenda and Minutes

January 6th, 2016 6:00 PM

IIOOF

In attendance: Doris, Nancy, Ann Marie, Justin, Janet, Tamara, Chris and Agnes DeLucchi Board members not in attendance: Abby & Jeff

1. Call Meeting to order

Justin called the meeting to order at 6:15 PM

2. Introductions N/A

3. Additions to Agenda

-Tamara told us she was made aware that there are some left over Christmas decorations at the corner of Forest Street and at the north end of town at the Welcome sign that should be removed by the BCBA if no one else takes care of it.

-Justin will provide Doris with current insurance information and she will research local insurance companies that provide D&O and event insurance. The current policy is still in effect for several months.

4. Approval of the minutes

Motion for approval of the December Board minutes from 12-16-2015 by Nancy, seconded by Tamara. Motion approved by the Board

5. Correspondence (Email Motions)

Motion made on December 23, 2015 by Nancy for the approval of printing cost of \$317.27 to Central Paper & Print for 2016 Membership mailing materials. Seconded by Jeff. Approved by Janet, Ann Marie, Chris, Doris, Abby, Tamara and Justin. Motion approved by board.

6. Treasurer's Report

-Ann Marie stated the treasurer's report is the same as reported in the December minutes.

-Ann Marie will be checking with Liberty Bank to see who is currently listed as Board member account signers. If not in line with current board members, it will be corrected so that Ann Marie, Chris and Abby are the current account signers.

-Tonya will need to be contacted to be sure that in the future, the \$20 fee for the use of the IOOF building is not paid in the months that meetings are held at Mixer sites. The money paid to the IOOF during 2015 for the 4 months the BCBA did not meet at

the IOOF will be discussed with the IOOF to see if or how to credit the \$80 for the 4 Mixer meetings.

7. Website Update

a) Merchant of the Month

-Janet reported that the January Merchant of the Month is Boulder Creek American.

-Tomorrow Abby will be updating PayPal on the BCBA website for 2016.

-Abby will be instructing Nancy in website updating procedures so that more than one person will be knowledgeable in updating the website.

8. Membership Report

-Janet reported that the membership mailings went out on Monday.

-A motion was made by Nancy to reimburse Janet \$98.00 for the stamps purchased for the membership mailings. Seconded by Tamara. Approved by the Board.

-Janet will visit the new Water Company business at the south end of town to meet the new business owners and provide them with a free 2016 Basic membership as a welcome gift to new businesses in town, from the BCBA.

-After discussion, a motion was made by Nancy that current BCBA Board members can renew their BCBA 2016 membership at the Basic fee of \$45, but will have their logo's on the BCBA website members listing, in appreciation for their service to the Board. Seconded by Ann Marie. Approved by the Board. Chris abstained.

-Janet will send out an email to the current 2016 BCBA Board members to remind them to pay the \$45 Basis membership fee and for them to provide the .jpg of their logo if not previously provided.

9. Old Business:

a) Light Up the Town update

-Nancy reported the RFP for the Light up the Town project was sent out and the deadline for the RFP is January 14th.

-The liability letter for the downtown-building owners is being worked on and Nancy will send out documents for the Board to review.

-Justin recommended that the Board try to meet with the downtown-building owners as a group, so that all information shared is consistent.

-Board will vote at the next Board meeting after reviewing the RFP's so that the project can proceed with the goal to have the lights installed before the Installation Dinner.

b) CVC Membership/Web Page *deferred to April Board meeting*

10. New Business:

a) **Installation Dinner and Auction**

-February 27th at Scopazzi's.

-Nancy reported that the Installation Dinner letter would be going out by January 20th to solicit donation items and for Dinner reservations. Nancy will send out to the Board for approval of materials, printing and postal costs.

-Dinner to be \$45 and carafes of wine will be on the tables like last year.

-Janet reported Supervisor Bruce McPherson, and his staff Gine and Robin have confirmed to be in attendance and Bruce will introduce the 2016 BCBA Board. They will have complimentary dinners.

-The Board agreed that there would be no other complimentary dinners for the Installation Dinner.

-Justin suggested that the BCBA Board could recognize, at the Installation dinner, an individual or business like the Chamber does. After discussion, it was decided the Board would think about the idea and may revisit the idea in the future.

b) **Event chairpersons** *deferred to January Board meeting*

c) **2016 Budget committee**

Ann Marie asked that the Board look over the 2014 and 2015 Profit and Loss reports before the next Board meeting. Deferred organizing a Budget committee to the January Board meeting.

d) **Sheriff's Department's offer of meeting business owners regarding workplace violence.**

After discussion, the Board decided Janet would contact the SC Sheriff's Dept. to arrange for them to present at the March General Meeting so that the program can be advertised and more businesses could receive the information.

e) **New projects**

-Janet reported she presented to the BCFD about the Color Run fundraiser idea and she and Tamara will meet with the FD again on January 14th to see if they would like to proceed.

-Tamara reported that she had spoken with BC Radio about ideas for broadcasting the 4th of July parade and there may be issues regarding regulations. Tamara will follow up.

-Tamara reported speaking to Lynda Phillips about the idea for historical plaques telling the history of each building in town. More research will be

needed to find the proper material to tell a short history of the buildings and that can be attached to the building or placed in a building window.

f) AmeriCorps

-Ann Marie reported she was approached regarding the upcoming AmeriCorp visit to the area. One of their projects is to clear and mulch the side of the road from the Museum to the downtown for weed control. She said she was asked for the BCBA help in contacting home and business owners in that area. After discussion, it was decided it would be best for the AmeriCorp members to directly contact the home and business owners.

11. Next Board Meeting Wednesday, January 20th, 2016 12:00 PM

12. Next Mixer Wednesday, February 3rd, 2016 6:00 PM BC Fire Dept.

13. Adjournment

Justin adjourned the meeting at 7:33 PM.

Respectfully submitted by Janet Coit

Our Mission Statement: The purpose of the BCBA is to maintain a healthy economic and cultural environment in this small mountain town, by promoting a cohesive bond between the various organizations representing the valley population and business, with a positive sense of community while respecting and embracing the diversity of each individual.