



**Boulder Creek Business Association**  
**Board Meeting minutes**

September 20th, 2017 4:30PM  
Bear Creek Park Clubhouse

In attendance: Justin, Jeff, Doris, Nancy, Chris, Tamara and Janet  
Not in attendance: Julie and Karen

1. **Call Meeting to order** 4:31 PM
2. **Additions to Agenda** *Add to current business – by-laws*  
*Add to new business – parking signage on Oak St.*
3. **Approval of the Board minutes from August 10th, 2017**  
*The minutes were approved as submitted.*
4. **Email Motions** *none*
5. **Treasurer's report**  
*Doris met with members of the Board prior to the meeting to demonstrate procedures and answer questions about Quick Books on line. Reports are now more accessible to all Board members.*
6. **Committee Reports**
  - (a) **Website & Facebook Update** *Info being kept current*
  - (b) **Merchant of the Month** *Adam Roberts of the SCCSO BC Service Center*
  - (c) **Membership report**  
*2 new businesses in town will be added with free memberships.*
  - (d) **Light Up the Town**  
*Nancy is working on the final details for Phase III and will also arrange with Yanni for the maintenance of the Phase I and II lights.*
  - (e) **Made in the Mountains**  
*-Next event is October 21<sup>st</sup>.*  
*-MinM \$100 thank you winner would like a \$100 gift card for BC Pizza & Pub*  
*-Janet and Karen will discuss MinM for next year.*
7. **Current Business:**
  - (a) **Safety vests**  
*Janet made a motion for the BCBA to purchase safety vests for volunteers, not to exceed \$300 for the cost of the vests, the letter printing of BCBA on the back of the vests and the cost of the heat pressing. Seconded by Nancy and approved by the Board.*  
*- Janet will make the order.*

### **(b) Downtown Trick or Treat**

- For safety reasons, walkers will be directed to use the entrance to the Rec. Dept from the side of the Sheriff's Service Center instead of the Middleton entrance. -
- Justin reported he is having the lights on the side of the Pizza & Pub repaired so the area will be well lit and the Sheriff's Office will be working on providing a nice pathway to the side of their office.
- To try to keep the area between the Sheriff's Center and the Pizza & Pub safe from vehicles, Nancy will work on 3 - 11" x 17" signs that will reflect the idea of: No parking – delivery drivers only.
- The BCBA will send out reminders to downtown businesses to purchase candy, etc. for the event.
- Janet will organize volunteers.

### **(c) Town Sweep**

- The fall Town Sweep will be November 4<sup>th</sup>.
- Because this is also the date of the Chili Cookoff behind Joe's and the Hardware Store, the set up for the sign-in table will be elsewhere. TBD
- Jeff will contact Alano about the use of tools.
- The Board may personally be able to provide enough tools for the event.

### **(d) Tree wells**

- Tamara will check the dimensions for half and full wine barrels as planters. Full wine barrels with an insert may help eliminate the problems of folks using a half- barrel as a seat.
- Jeff will get prices for the purchase of 5- gallon Chinese Pistache trees.
- Nancy and Janet will walk the downtown next week to determine the number of trees that will need to be ordered.
- After discussion it was determined that it might be better to hire a professional to plant the trees. Board members will contact businesses that have the expertise and equipment for planting trees.
- Doris will contact a landscape artist that she knows for a recommendation.
- Tamara has been in contact with Christianson Tree Service about the possibility of being hired as an ornamental arborist service for the trees in the downtown. The work should be done in January or February.
- Justin will ask in the Update for help in finding a business for planting trees in the downtown.

### **(e) Santa Comes to Town**

- The horse drawn carriage company will not be available this year due to health issue with the owner.
- Board members are asked to inquire about other options as an alternative for the event.

### **(f) BCBA by-laws**

- The Board approved the edited by-laws. Nancy will prepare a copy of the by-laws that will then be emailed out to the current BCBA members. There will be a vote for approval of the by-laws at the Mixer at Swag on October 4<sup>th</sup>.

**8. New business:**

**(a) SBS Champion**

*-The BCBA will sign up as the Neighborhood Champion for Boulder Creek.*

*-Justin will contact Barbara Mason.*

*-Some downtown businesses will be contacted to see if they would like to take the lead in promoting the event.*

**(b) Camp Krem event**

*-Justin was contacted by Steven Stubblefield, the person who promotes the Do It Yourself event at Camp Krem. The event next year will be April 27-29<sup>th</sup> 2018.*

*Stephen would like to speak at an upcoming BCBA meeting to discuss ways to include the town businesses with promotions, for the event next year.*

*-He will be asked to attend the November 1<sup>st</sup> General meeting to speak. He will be contacted after the meeting location is determined between the IOOF or Liberty Bank.*

*-Janet will contact Karen about the use of Liberty Bank to determine the General meeting location place and time.*

**(c) Parking signage on Oak St.**

*-Tamara explained the issue of non-residents parking on the street behind St. Michael's Church and causing issues. She has reported this to the Sheriff's Office and was advised to have no parking signs added to the area.*

*-Justin provided Tamara an email of the procedure that was used when the no parking signage was added to other areas in town that had been an issue.*

**8. Next Board Meeting October 18 at 4:30 PM BC Pizza & Pub**

**9. Next Mixer October 4<sup>th</sup> 6-7:30 PM Swag**

**10. Adjournment 6:35 PM**

Respectfully submitted by Janet Coit BCBA Secretary

Our Mission Statement: The purpose of the BCBA is to maintain a healthy economic and cultural environment in this small mountain town, by promoting a cohesive bond between the various organizations representing the valley population and business, with a positive sense of community while respecting and embracing the diversity of each individual.