



**Boulder Creek Business Association**  
**Board Meeting Minutes**  
July 17th, 2018 4:30PM  
BC Pizza

In attendance: Justin, Karen, Doris, Tamara, Nancy and Janet Coit  
Not in attendance: Chris and Jeff

1. **Call Meeting to order** 4:46 PM
2. **Additions to Agenda** Doris asked to add info about the tax return to the Treasurer's report.
3. **Approval of the Board minutes from May, 2018  
(Parade planning meeting in June instead of Board meeting)**  
The Board minutes were approved as submitted.
4. **Email Motions**  
*On May 22<sup>nd</sup>, Chris made a motion to pay a helper no more than \$35 to \$45 to help him clean out the garbage can liners in front of BC Smoke & Vape that are too heavy for Greenwaste to lift from the cans. Seconded by Janet and approved by the Board.*  
*-The bill was submitted to Karen.*
5. **Treasurer's report**  
*-Karen provided reports on Statements of Activity and Financial Position.  
-Doris reported that in the process of filing the 2017 BCBA taxes she needed to have the tax status corrected to the proper status as a 501c6. The correction will allow the taxes to be e-filed next year.*
6. **Committee Reports**
  - (a) **Website & Facebook Update**  
*-Website needs only minor updates to be current with membership and minutes.  
-Justin will take the lead for the BCBA Facebook page.  
-Nancy will correct the BCBA Board email to reflect the current Board members.*
  - (b) **Business spotlight**  
*-Suki's is the current Business Spotlight on the website*
  - (c) **Membership report**  
*-Current membership is 97*
  - (d) **Light Up the Town**  
*-Nancy will work on obtaining extra bulbs.*

**(e) Made in the Mountains**

*-Justin will get the MinM banner up.*

*-It should be a busy Saturday with the Block Party at Joe's.*

**7. Current Business:**

**(a) Parade review**

*-Reviews were favorable*

*-Consider renting Porta-Potties for next year and splitting the cost with the Rec. Dept and FD. **Research cost of rentals.***

*-Communication was difficult due to dead areas at the end of town. Walkie talkies were discussed as a solution.*

***-Karen made a motion that the BCBA should purchase 2 sets of walkie-talkies spending up to \$120 to help improve communication for events. Seconded by Tamara. Approved by the Board.***

***-Karen ordered two sets of walkie-talkies.***

*-Increase ribbon order to 350 for next year. Keep the same design and change to 2019.*

*-Improve instructions to parade entries to have the candy tossed to the children on the sidewalk and not thrown in the street.*

*-Discuss with KBCZ about options for more of the crowd to hear the broadcast.*

**(b) Garbage cans update**

*-Tamara will email JM and Gine about the status of the downtown garbage cans and invite them to join us for the BC NNO event.*

**(c) Tree wells**

*-The DG was not added to tree wells after the Town Sweep.*

***-Justin made a motion that we hire Bill for up to \$200, to pick up, fill and tamp down Gold DG in all the tree wells in town that need filling. Seconded by Nancy and approved by the Board.***

***-Justin will contact Bill.***

**(d) Website**

*-No progress has been made on the Visit Boulder Creek website.*

*-Justin will establish a job description so the Board can set a budget and put it out for bids.*

**8. New business:**

**(a) NNO planning**

*-Tuesday, August 7<sup>th</sup> 6-8 PM*

*-A planning meeting was held with the FD and Sheriff's office on Monday.*

*-Janet will send out the agenda to the Board.*

*-Plans are to feed 300 people this year.*

**(b) Sheriff's Service Center 1 year anniversary**

*-Thursday, August 9<sup>th</sup> 11 AM- 12*

*-The BCBA will host light refreshments of pizza and water.*

*-Nancy made a motion that the BCBA spend up to \$130 to provide 6 1-topping pizzas for the event. Karen seconded and the Board approved the motion. Justin abstained from the vote.*

*-Justin will pick up extra water at Costco.*

*-The plants at the Sheriff's office have all died due to a watering system failure. The FD is working on repairing the system. The Board agreed it would be nice to have the plants replaced before the anniversary.*

*-The Board will look at the planting areas and develop a plan to replant with appropriate plants for the location.*

*-It is difficult for folks to know if the Sheriff's Service Center is open and a sandwich board that says "Staff on Duty" would be a nice gift to help the everyone know when the Service center is staffed. Research will need to be done to find a sign that will be sturdy but light enough to handle.*

9. Next Board Meeting Tuesday, August 21st at 4:30 PM BC Pizza & Pub
10. Next Mixer Wednesday, August 1st at 6- 7:30 PM SLV Museum
11. Adjournment 6:22 PM

Respectfully submitted by Janet Coit BCBA Secretary

Our Mission Statement: The purpose of the BCBA is to maintain a healthy economic and cultural environment in this small mountain town, by promoting a cohesive bond between the various organizations representing the valley population and business, with a positive sense of community while respecting and embracing the diversity of each individual.