



**Boulder Creek Business Association**  
**Board Meeting Minutes**

November 19th, 2019 4:30PM  
BC Pizza & Pub

Board members in attendance: Justin, Karen, Tamara, Kelly, Nancy & Janet  
Board members not in attendance: Doris, Jeff & Chris  
Others in attendance: Robin Imholte & Clark Snowdall

1. **Call Meeting to order**      4:30 PM
2. **Additions to Agenda**
  - 7 d) Cigarette butt receptacles
  - 7 e) Annual Auction
3. **Approval of the Board minutes from October 2019**

*The minutes were approved as submitted.*
4. **Email Motions**

*On October 18th, Nancy suggested the BCBA make a donation of \$150 to the BCRPD Foundation in recognition of the storage area provided to the BCBA at Redwood Elementary by the BCRPD. A majority of the Board approved.*
5. **Treasurer's report**
  - Karen provided financial reports to the Board*
  - QB training provided by Perfect Balance was \$406.25*
  - The current BCBA check signers are Karen Edwards, Justin Acton, Chris Currier and Doris Spletstoeser. Chris and Doris will be stepping down from the Board.*
  - The BCBA check signers at Liberty Bank starting January 1st, 2020 will be Karen Edwards, Justin Acton, Kelly Pruden and Tamara O'Kelly.*
6. **Committee Reports**
  - (a) **Website & Facebook Update**

*A sub-committee will meet to work on the transition from WordPress to Wix.*
  - (b) **Business Spotlight**

*Aum Herbs will be featured on the website.*
  - (c) **Membership report**

*Karen provided the membership report to the Board.*
  - (d) **Light Up the Town**

*-Nancy will monitor for outages and they will be addressed after the holiday season. A new Light Up the Town committee will be phased in next year.*
  - (e) **Tree & Tree wells**
    - Tamara will talk with Sherri Carlsen about purchasing and installing a new Chinese Pistache tree at the Water District Office.*
    - Justin will contact the Water District Office about watering the new tree.*
    - Karen will report other sidewalk issues to CalTrans.*
  - (f) **Main Street**

*-Karen will email committee updates to the Board.*

**7. Current Business:**

**(a) Small Business Saturday**

- Janet will get the blue box and find the number of entries from last year.
- Nancy will get the printing to Joe.
- Kelly and Justin will distribute through town.

**(b) Santa Come to Town**

- Nancy will get the printing to Joe.
- Santa flyer will be distributed at the same time as the SBS info.
- Janet is organizing the vendors and music.
- Nancy will obtain the stage (trailer).
- No porta potty will be ordered this year.

**(c) Town Sweep recap**

- New banners for next year
- Work on new logo
- Donation jar
- Sign for coffee for volunteers
- Have areas designated for clean-up
- Move tools to Redwood Elementary storage

**(d) Bench placement and trash can liner storage**

- Barbara is working on permit for bench placement
- The cardboard boxes with the bench need to be stored before the rains start.
- The liners need to be stored in the Barn before the rains start.

**(e) Code Red sign**

Completed for a cost of \$70.96. Displayed above BCP&P

**8. New business:**

**(a) Elections for 2020**

Janet will send out 2020 election information to the BCBA membership.

**(b) Calendar of events for 2020**

Janet will send out a tentative 2020 calendar to the Board.

**(c) Cigarette butt receptacle**

- Tamara displayed a cigarette butt receptacle sample.
- The Valley Women's Club will eventually purchase more receptacles for the downtown and the BCBA will be asked to be responsible to install them properly in appropriate locations and to find a monitoring solution.

**(d) Annual auction**

- February 29th, 2020
- Committees will be formed and Kelly will take the lead on the silent auction.

**9. Next Board Meeting Tuesday, December 17th at 4:30 PM BC Pizza & Pub**

**10. Adjournment 6:13 PM**

Respectfully submitted by Janet Coit BCBA Secretary

Our Mission Statement: The purpose of the BCBA is to maintain a healthy economic and cultural environment in this small mountain town, by promoting a cohesive bond between the various organization representing the valley population and business, with a positive sense of community while respecting and embracing the diversity of each individual.